



**Marcellus Free Library
Board of Trustees' Meeting
April 8, 2021-- 7:00pm**

- Meeting Call to Order 7:01pm by Beth Ann Piper
All attended by zoom. Jake Widrick, Beth Ann Piper, Pat Dailey, Martha Fiacchi, Shawn Gillen-Caryl, Mary Drabot, Katie Reilly, Katie Cook, Gary Germain, Sarah Randolph, Michele Merwarth
- Additions/Changes to Agenda None
- Review and Approval of Minutes from March Meeting
Motion to Approve March Minutes made by Katie Reilly, 2nd Beth Ann Piper.
Approved unanimously.

Director's Report

Director Jake Widrick provided up local/system business, library happenings, and construction.

Committee Reports

- Friends
Report by Michele Merwarth. She said Happy National Library Week. The Friends delivered flowers to staff on Tuesday in recognition of National Library Week. They are working on Bird House fundraiser. 25 bird houses will be decorated by community groups and then raffled off during May. Board member suggested reaching out Baltimore Woods for bird information to use with the houses. They are actually doing one of the houses.
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- Finance
Reports provided in email. The first PPE loan has been forgiven \$51000 which will be posted in budget under other income. The decision to keep staff on in 2020 was good as this was credited against the loan. A second PPE loan was applied for and funded using the initial app of \$52000. We should have expenses to spending on payroll and this will be forgiven also done hopefully in 2021 or 2022.

We will again not request an increase to the tax levy in 2021.
McClurg payments are in expenses.

We are in good shape re first quarter of 2021. In better cash position than last year. Per some question by Gary appears 250000 re income over last year. Pat explained due to funding of 50-60K re due to



McClurg 75K ahead of last year due to starting year with cash from the savings account. Didn't start the year knowing would need to transfer money into investment account. Everything in investment account \$46000 will not be needed this year. Started January with money in cash account done in December 4th quarter 75000 to ensure not operating in deficit. End of year had excess cash. Note that per Jake Grant expense not in budget and \$52000 PPE 2 loan in account and will likely be spent.

- Building and Grounds
 - Roof Leak Issue discussed under director report.

New Business

- Post-construction Plans. Discussed plans for when construction done. Once completed may want to start letting people use meeting space following county social distancing rules for masks ect. For example Allyson would like to have group in to do jewelry card kits. We would need to determine size of group. Beth noted some unknowns linked to vaccination rate and will need to look at levels on ongoing basis but as community need to begin moving forward and we need to come up with plan to do so.

Questions/Comments from the Public - None.

Other Business None

Executive Session

Meeting adjourned 8:03pm. Motion made by Pat Dailey. 2nd by Shawn. Approved unanimously.

Next Board Meeting Date: Thursday May 6, 2021