

Friends of Marcellus Free Library, Inc.

Board Meeting Minutes – April 21, 2021

1:00 pm – Community Room/Zoom

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Corresponding Secretary Paulette Quinn, Past President Audrey Kearney.

Committee Chairs Present: Dottie Levy – Book Nook/Book Sales

Board Members Present via Zoom: Recording Secretary Kathy Annan, Director Vicki Finkle

Membership Present via Zoom: Diane Lawrence

Total Membership Present: 8

Board Members Absent: Vice President Richelle Jenkins, Director Gloria Weeks

President Merwarth called the meeting to order at 1:09PM.

President Merwarth volunteered for the attendance and Susan volunteered for the “to do” list for this meeting.

Several members reported volunteer hours to record: Diane Lawrence, Barb Crawford, Linda Garner, and Dottie Levy.

A motion for the Secretary's March minutes with corrections was made, seconded, and carried and will be sent to the Library for posting on the website.

Secretary's Report – minutes are now available online @ <https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/>

Treasurer's report for March, including account balances for today and Year to Date Fundraising Totals was read by Susan and will be filed as received and read.

President Merwarth summarized information from the Board of Trustees Annual meeting. Construction work on the community room is progressing on schedule. It will be necessary to purchase a second air conditioning unit to adequately cool the larger space. A leak in the ceiling behind the elevator was discovered and will be fixed.

Hospitality –No report from Vicki.

Membership – Paulette reported that we have a total of 134 members. A reminder letter was emailed to all members whose registrations have lapsed.

Book Nook/Book Sale – Dottie reported that the Book Nook has recently been organized and that books have been boxed and ready for a book sale since last year. A book sale is necessary to alleviate the overflow of books.

Sunshine – There were no new updates from Audrey.

President Merwarth reported we have 92 followers on Facebook with a goal of 100 for this year. Paulette suggested taking weekly pictures of items from the Book Nook to post on Facebook. Dottie and/or Michele will take pictures.

Policy/Procedure - Paulette reported she has made updates to the Policy/Procedure Guidebook and expects to have final drafts of the completed guidebook by the next meeting. The goal is to have these ready for board members to peruse pursuant to a board vote for adoption at June's Annual Meeting.

Rosamond Gifford Lecture Series – 5/18 virtual presentation by Tara Westover. Michele gave FOCL winner's email address for the presentation.

National Library Week ~~is~~ - April 4 – 10. National Library Workers Day ~~is~~ - Tues April 6. Audrey reported on the flowers given to the library for National Library Workers Day and her dissatisfaction with her order from Fleur de Lis florist. Paulette made suggestions about taking pictures of staff throughout the year and using those pictures to make a collage for future recognitions.

Nominating Committee – There was discussion about filling vacancies for board positions (treasurer, vice president, basket raffle, historian). Members reported that many people were contacted. Some members were considering the vacancies, but no one is confirmed at this time.

Michele posted on social media about the “Birds of a Feather Flock Together” bird house project and received a positive response. Houses have been claimed and there is currently a waiting list for any available bird houses. The birdhouses are due back to the library by Friday, April 30. From 2 – 4 that afternoon Michele will be making a display of the birdhouses in the library and asked for help setting it up. The raffle will begin May 2. Audrey volunteered to assist in set up.

Michele reported that Jake has requested money from the Friends to use towards purchasing furniture and technology for the new conference room. A motion to provide \$12,000 was made, seconded, and carried. Jake originally requested these funds in December 2019, prior to the actual construction date and prior to the Covid-19 pandemic. The Friends have earmarked these funds since that time.

There was discussion about having an Outdoor Summer Book Sale in library parking lot. Tentative date is July 10 with a rain date of July 17. The Disney Basket Raffle will take place in

the fall rather than as part of the book sale. A vote to have the book sale, pending no conflict on dates was made, seconded, and carried. More specific details will be discussed at the May meeting. Discussion focused on the necessity of men and/or student helpers to move books for set up and take down. Advertising was another topic discussed. Dottie will work on specifics and ideas to present at May's meeting.

Next meeting – May 26, 2021– 1 PM in Community Room if feasible.

Being no further business, the meeting was adjourned at 2:26 pm.

Respectfully submitted,

Kathy Annan

Recording Secretary