

Friends of Marcellus Free Library, Inc. Special Board Planning Meeting – August 4, 2021 Minutes

Present:	Michele Merwarth – President	Katie Petrlak – Vice President
	Paulette Quinn – Corresponding Secretary	Gloria Weeks – Director
	Susan Spencer – Treasurer	Vicki Finkle - Director
Absent	Kathy Annan – Recording Secretary	Debbie Grousset – Deputy Treasurer
	Audrey Kearney – Past President	

The meeting was called to order at 10:13 a.m. by Michele. Motion was made and seconded to accept the July 2021 Meeting minutes. Motion passed. Minutes will be sent to the library for updating on the Friends page of the MFL website. Treasurer's report was read and will be filed as received and read.

Michele will contact FOCL to request 2 tickets for the 4/19/22 presentation of the **Rosamond Gifford Lecture Series** for columnist Fran Lebowitz. The Friends raffle these off in February for Library Lovers Month.

A Disney themed basket (courtesy of Friends member Diane Lawrence) will be raffled off. The monetary worth of the basket is approximately \$450.00. Diane suggested it be widely advertised to get the maximum amount of tickets sold. It was suggested that the raffle take place at the October Friends meeting on October 27th. The price of the tickets will be: 1 - \$2.00, 2 - \$5.00 and 7 - \$10. Michele will be making the tickets and getting them to Diane to cut. The basket will be on display at the Marcellus Fall Home Day on 9/18, then move to the library for display throughout October, including on display for the book sale 10/22 – 10/24. Thanks to Gloria for her help in preparing the basket.

Marcellus Fall Home Day – 9/18 – 11 am – 5 pm. We will have the Playground Pavilion at the park and will focus on children's books mostly but also adult books. Children's books will be bagged at 10/bag for \$3 and Adult hardcover books will be bagged at 4/bag for \$5. The Friends will also sell water, secured by Susan, have membership information, and the Disney Raffle Basket. Dottie will work on preparing the bags and supplying volunteers for the day.

Book Buyers wish to form a partnership with the FOL. There is a chance they can get more money for some books than what we sell them for, and they would give us a percentage. Dottie, Gloria, and Katie will contact Brandon Beebe and Nate de Vita to gather more information.

M&T Bank - Susan, Michele, and Debbie will go to the bank to update signatures.

New **Children's Librarian** starts at the library on August 16th.

The large **filing cabinet** is now in the Book Nook. The smaller filing cabinet is there as well as it was purchased with Friends money.

It was put forth as to whether we should get **postage stamps** before the increase on August 29th. It was agreed upon by all. 500 stamps will be purchased. Michele made the motion and Paulette 2nd it.

The **membership** will be asked to **donate** legal and small envelopes, postage stamps, and the neon green paper used for registration via the August monthly News & Notes.

Wednesday August 25 – **Annual Picnic** – Held in Marcellus Park at the Grove Pavilion from 11:30 – 2:30. Water, iced tea and lemonade will be provided. Bring your own lunch. Michele will purchase the beverages and Paulette will notify membership and ask for RSVPs via the August News & Notes.

The Samaritan Center sent a **thank you** for the books donated to them by the FOL.

Proper changes will be made to the Policy and Procedure **Guidebook** regarding MFL employees serving on the FMFL Board– Motion made by Paulette and 2nd by Gloria – Motion passed.

A survey was conducted via July's News & Notes, Facebook, as well as in the lobby as to when would be the **best time for Monthly Meetings**. Results - 11:30 – 10 votes, 1:00 – 6 votes, 5:30 – 17 votes, 7:00 – 20 votes, and vary times – 2 votes.

Jake has approved use of the **library after hours** for the Friends meetings.

It was suggested we do a Social Meeting (**Event**) in October at which we could do a craft project. Paulette showed pumpkins made out of books. It was questioned if the crafts would be for people to take home or should they be sold. It was decided to be a Make & Take Craft on 10/20 from 11 am – 1 pm with attendees bringing their own lunch. Paulette (& Kevin) will prepare the books.

Since February is Library Lovers Month, it was suggested that attendees at February's meeting would bring canned goods, a children's book, or pet food to **"Spread the Love"** and donate to the community.

Audrey will contact Linda Garner regarding a **book to be donated** in Darlene Garner's name. A book written and signed by her daughter, Jo McNally will already be donated. Instead of donating to the Brewerton Methodist Church - because of our bylaws, another book will be donated in her name by the Friends.

Proposed **program schedule for 2021 – 2022:**

- 9/22 - 7 pm **Meeting – Program** – Library Director Jake Widrick – library's strategic plan & introduce new librarian.
- **October 17-23 – National Friends of Library Week**
- 10/20 – 11am – 1 pm - **Event** - Make & Take Pumpkin made from books – bring your own lunch.
- **October 22, 23, 24 – Fall Book Sale**
- 10/27 – 7 pm **Meeting – Program** – Mary Beth Bronk – dreams (confirmed)
- (10/27 – Drawing – Disney Basket Raffle @ meeting)
- 11/17 – 1 pm – **Special Board Meeting** – Review Documents
- 12/1 – 6 pm – 8 pm – **Event** – Decorate the library – Hot chocolate & cookies
- 1/5 – 6 pm – 8 pm – **Event** – Undecorate the library – treats
- 1/26 – 11:30 am – **Meeting – Program** – Read the Shelves – soup luncheon
- 2/23 – 7 pm – **Meeting – Program** – Jo McNally – romance writer – "Spread the Love" (Michele will confirm)

- 3/23 – 7 pm – **Meeting – Program** – CNY Land Trust – Albert Joenger – (Gloria will confirm)
- **April 3- 9 – National Library Week**
- 4/20 – 5:30 pm – **Meeting – Program** – Basket Raffle Assembly – pizza
- Sat. 4/30 – possible **Event?**
- 5/25 – time TBD – **Meeting – Program** – Prepare for Olde Home Days
- **June 3, 4, 5 – Olde Home Days Book Sale & Basket Raffle**
- 6/22 – time TBD – **Meeting – Program** – Annual Meeting and Election of Officers

Meeting adjourned at 12:06 p.m.

Respectfully submitted:

Katie Petrak