

Friends of Marcellus Free Library, Inc.
Annual Meeting Minutes –June 23, 2021
MFL Community Room – 1 pm

Board Members Present: President Michele Merwarth, Treasurer Susan Spencer, Recording Secretary Kathy Annan, Corresponding Secretary Paulette Quinn, Director Vicki Finkle, Director Gloria Weeks, Past President Audrey Kearney.

Total Membership Present: 13

Board Member Absent: Vice President Richelle Jenkins

President Merwarth called the meeting to order at 1:05 PM.

President Merwarth asked members to sign in and record volunteer hours.

Secretary's Report – minutes are now available online @
<https://www.marcelluslibrary.org/support/friends-of-marcellus-free-library/>

A motion to accept the Secretary's May minutes was made, seconded, and carried.

Treasurer's report for May, including account balances for today, was read by Susan and will be filed as received and read. Susan summarized totals in the treasurer's year-end report. Her written report will be filed with the corporate records.

Advocacy – The written year end report by Richelle Jenkins will be filed with the corporate records.

President Merwarth summarized information from the Board of Trustees June meeting.

- Interviews will be taking place to fill the Youth Services Librarian vacancy.
- The Summer Reading Program "Tales & Tails" will be mostly virtual, the Summer Concert Series, Children's Yoga and Storytime will be in person.
- Construction on the new community room space is behind schedule mainly due to material shortages.

Hospitality - No report from Vicki.

Membership – Paulette reported that we have a total of 137 members with a goal to recruit new members and regain the previous membership total of 150. Her written year-end report will be filed with the corporate records.

Book Nook/Book Sale – Dottie reported that she had 17 Friends volunteers throughout the year, including many for the June Book Sale. Susan updated fundraising totals for the current fiscal year.

Sunshine – Audrey – cards will be sent to Mick Levy and Joanne Murdock. She submitted a written report on cards sent this year to be filed with the corporate records.

President Merwarth reported we have 109 followers on Facebook surpassing her goal of at least 100 for this year.

Policy/Procedure - Paulette summarized work done on the Policy/Procedure handbook throughout the year. The draft will be added to and corrected throughout 2021-2022. Her written report will be filed with the corporate records.

President's Year-end report – Michele summarized FML activities, accomplishments through 2020-21 and suggestions for 2021-2022. A written report will be filed with the corporate records.

President Merwarth called the meeting to break at 1:44 pm for a snack.

Meeting was reconvened at 2:00 pm.

BUSINESS

- Treasurer position – there will be a designated Treasurer and a Deputy Treasurer, who will assist with duties and act in the absence of the Treasurer. This needs to be changed in the bylaws.
- Friends Policy & Procedure Guidebook for 2021-2022 – motion made to accept using the Guidebook, seconded, and passed.
- Marcellus Fall Home Day – September 18, 2021 – Since this is still in the planning stages, further discussion will take place during the July meeting. Michele will attend the July 1st meeting to gather more information.
- Annual Financial Review – Jim Shake has agreed to do this for 2021-22.
- Book Buyer – Brandon Beebe, Nate de Vita – This will be discussed at the July and/or August meeting.
- Friends picnic – will take place from 11:30-2:30 August 25th at the Grove Pavilion in Marcellus Park. A motion that the Friends would provide the drinks and ask members to bring a lunch and RSVP was made, seconded, and carried. Michele will purchase water, iced tea, and lemonade. Paulette will send this information to members in August's News & Notes.

- There was some discussion on adjusting/changing meeting times for 2021 – 2022. This will be discussed further at the July meeting.
- Nomination Committee - Presentation & Election of officers for 2021 – 2022:
President Michele Merwarth, Vice President Kathleen Petrlak, Treasurer Susan Spencer, Deputy Treasurer Debbie Grousset, Recording Secretary Kathryn Annan, Corresponding Secretary Paulette Quinn, Director Vicki Finkle, Director Gloria Weeks, Past President Audrey Kearney. The position for Basket Raffle Chair is still unfilled. A motion to accept the officers was made, seconded, and approved. A written report will be filed with the corporate records.

Board Planning Meeting - July 7, 2021 - 10am – 12 pm.

Being no further business, the meeting was adjourned at 2:45 pm.

Respectfully submitted,

Kathy Annan

Recording Secretary