



**Marcellus Free Library  
Board of Trustees' Meeting  
Meeting Minutes JUNE 6, 2024 – 6:45 PM**

**Trustees present:** Kathryn Dennis (President), Dennis Robillard (Vice President), Jeremy Pellizzari (Treasurer), Mary Drabot (Secretary), Shane Ventura, Michelle Hubbard

**Also present:** Sophia Brandt (Director), Jackie Smith (Friends of MFL President), Sara Randolph (MFL Staff)

**Meeting Called to Order by Kathryn Dennis at 6:51 PM.**

**Additions/Changes to Agenda** None.

**Review and Approval of Minutes from.** Motion to approve MAY minutes made by Shane. Seconded by Dennis. Minutes approved unanimously.

**Director's Report.**

Local and System Updates

OCPL strategic planning committee will be having a focus group for member libraries to voice their ideas. Need a better understanding of how the strategic plan can fulfill both the needs of the OCPL System, and OCPL Member libraries.

Member libraries are pushing for "Books by Mail", but it is expensive to manage.

Library Updates

Library Levy Votes: a total of 590 YES and 220 NO

The new event calendar being well received by staff. It is easier to work with and it is more aesthetically pleasing on the patron side.

Staff & Volunteers

Leo is a new high school volunteer. He is a longtime library user and hopes to one day become a library page.

Library Stats:

May 2024 visits is approximately 13.6% greater than May 2023; the average increase from 2023 is 12.7%. Physical circs down 14%; Libby circs are up 20% from 2023 and Hoopla circs are up 18% from 2023.



## **Committee Reports**

### **Friends:**

#### **Olde Home Days & Basket Raffle**

5 new/renew memberships – membership was at record high of 184 going into weekend

Total funds from the weekend just under \$6,600; final numbers breakdown pending end of bag sale. Last year total funds = \$7,238

Zettle credit card readers had a total of 22 transactions for \$384, \$1 processing fee netted positive income against the actual processing expenses.

#### **Request for Funding**

The Friends approved funds of \$6,675 as our final funding of our fiscal year, YTD gifts = \$15,025 + \$504 in directly purchased items such as Holiday Décor, Book Pages, etc.

#### **Summer Reading Kick-off**

Friends has 5 volunteers signed up and ready to help with registration.

#### **2023/24 Nominating Committee**

Candidates will be presented and voted on at June meeting.

### **Nominations Committee:**

No updates at this time.

### **Buildings and Maintenance:**

Chess Tables have not been ordered yet as Shane is waiting for installation quotes. Guy is going to get two quotes.

McClurg did come and look at the roof; Guy will share details about roof and siding at a later date.

### **Development:**

We will explore more seriously the murder mystery idea

There's a new group Sophia has been in touch with.

"Save the Dates" will go out in early July.

### **Finance:**

- Have not yet filed the 990; Jermey and Martha plan to meet to review some of the stats.
- Jeremey met with our reps at Thompson. We continue to maintain 70/30 allocations.

### **Personnel/Policies:**

There are hits on the job posting.



**New Business**

- Vote 2024 Summer Hours (July 1 – September 1) - Motion to approve 2024 Summer Hours made by Jeremy. Seconded by Mary. Summer Hours approved unanimously.

**Questions/Comments from the Public.** none

**Other Business.** none

**Adjournment.** Motion to adjourn meeting made by Michelle. Motion seconded by Dennis. Motion unanimously approved. Meeting adjourned at 7:26 PM.

Minutes recorded by: Mary Drabot

**Next Board Meeting Date – Thursday, SEPTEMBER 5, 2024**