

Marcellus Free Library (MFL) Board of Trustees

Meeting Minutes of March 6th, 2019

Board members present: Martha Lollis, Rachel Hendricks, Katie Reilly, Deb Abbott, Pat Dailey, Beth Piper

Also present: Jake Widrick (MFL Director) Audrey Kearney (MFL Friends President) Bob Piekial (MFL Staff),

Call to order and approval of Agenda: Meeting was called to order at 7:00pm by Martha Lollis. There were no changes to the agenda.

- I. **Secretary's Report:** Martha Lollis asked for a motion to approve the minutes from the January 24, 2019 meeting. Deb Abbott noted corrections made to the spelling of two names on the guest list from that meeting. Rachel Hendricks moved. Katie Reilly seconded. Minutes were unanimously approved as corrected.

- II. **Friends of MFL:** Audrey Kearney reported. The Friends met on February 27, 2019. The program was "Yoga for Everybody" with Dena Beratta. Three officers from the Friends will be attending the rescheduled NYLA Webinar "A New Approach to Friends Leadership" on March 19th. Basket and Book Sale preparations are under way. January's quilt raffle made \$656.00. The February "Library Lover's Month" selfie booth was successful. The Friends are discussing ways to honor Jane Amidon, one of the founding member of the Friends. The Friends' next meeting is March 27th, 2019.

III. **Committee Reports:**

Director's Report: Jake Widrick reported. There is progress in the search for a new Executive Director for OCPL and some encouraging candidates. OCPL will also create a new position for the delivery/sorting room. The new parking lot lights are up but they are significantly brighter than anticipated. Options are being investigated. The "1000 Books before Kindergarten display is in place along with a "Play Away Center" for OCPL kits. The library had a great Winter Break week, hosting 5 event for children with heavy participation. There was also a successful bee keeping talk and movies for adults. The Community Read with Baltimore Woods wrap up event is March 30th at Baltimore Woods. The library will be starting a trading card game night with TCGplayer. Jake is looking into finding a substitute clerk and also someone to help with teen programming for the summer.

Martha Lollis asked for a motion to approve the 2018 NYS Annual Report. Rachel Hendricks moved. Deb Abbott seconded. 2018 Annual Report unanimously approved.

Martha Lollis asked for a motion to increase the 2019 tax levy by 2% from \$523,401 to \$533,869. Katie Reilly moved. Beth Piper seconded. Levy increase unanimously approved.

Personnel / Policy: Martha Lollis reported.

Martha Lollis asked for a motion to approve the revised Freedom to Read policy. Rachel Hendricks made the motion. It was seconded by Katie Reilly and unanimously approved.

Martha Lollis asked for a motion to approve the revised Request for Information policy. Deb Abbott made the motion. It was seconded by Pat Dailey and unanimously approved.

Martha Lollis asked for a motion to approve the revised Vulnerable Adults policy. Beth Piper made the motion. It was seconded by Rachel Hendricks and unanimously approved.

Pat Dailey requested that all revised policies be posted where the public can have access. There will be a notebook at the desk as well as digital versions on the website.

Bylaws Committee: Martha Lollis reported.

Martha Lollis asked for a motion to accept proposed updates to MFL bylaws. There was a discussion about the definition of “library district”. This should read “Marcellus Central School District”. Vote was tabled until next meeting.

Treasurer/Finance: Pat Dailey reported. The Library’s operations remain favorable to the budget. Annual fund is bringing in more than expected.

Development: Deb Abbott and Martha Lollis reported. The committee has been meeting about the spring dinner. We have secured Tuscarora Golf Course for May 4th, 2019 from 5:30-8:00pm. The theme is “Book and Brews”. Tickets will be \$50 and the library will get half. Martha asked

Board members to come up with ideas and possibly arrange for experiences for the Silent Auction by the next meeting.

Action item: Please email Martha with ideas for auction items before the next meeting.

Building and Maintenance: Jake Widrick reported. Jake mentioned the parking lot lights again. Bob Piekiet reports that light fixtures within the library have been modified and secured. Martha Lollis asked that the B&M committee generate a yearly plan for maintenance.

Old Business: Martha Lollis reported. The evaluations of the Annual Meeting were positive. Board members liked the new format with more community involvement. People were having a good time connecting with the public but Board members were pulled away to continue the meeting. Suggestions were made to have the Board meeting before the public portion next time.

New Business: Martha Lollis reported. The New Member Training had to be rescheduled. It will be offered before the April meeting. Martha explained the need to work on our mission and goals, perhaps through a half day summer workshop.

IV. Adjournment: Martha Lollis asked for a motion to adjourn the meeting. Rachel Hendricks made the motion. It was seconded by Deb Abbott and unanimously approved. Meeting adjourned at 8:34pm.

Next meeting will be April 4th, 2019 at 7pm. New member orientation begins at 6:15pm.

Respectfully submitted,

Debra Abbott