



## Friends of Marcellus Free Library Meeting – 1:00 pm

Friends of the Library Community Room – March 22, 2023

President Jackie Smith called the meeting to order at 1:00 pm

### **Attendance:**

Jackie Smith, President; Domenick Patti, Vice President; Jim Shake, Treasurer; Paulette Quinn, Corresponding Secretary; Michele Merwarth, Recording Secretary; Audrey Kearney, Director

Absent: Debbie Grousset, Deputy Treasurer, Karen Pollard, Director

Total membership present – 12

President Jackie Smith welcomed everyone to the meeting and asked people to sign in and report any volunteer hours.

**Correspondence:** Jackie read a thank you note from the Victims Assistance Center thanking the Friends for their donation of 200 paperback children's books. A \$400 donation form was given to Jim for the donation.

### **Reports:**

**Secretary** – Michele gave the report for February 22, 2023. Motion to accept the minutes was made, seconded, and carried. It will be posted on the Friends page of the library's website.

**Treasurer** - Jim presented the report for February 2023, and through 3/18/23 including bank statement balances. The statement will be filed as read.

**Membership** - Paulette reported that membership now totals 153 and that long-time Friends member Joyce Doig helped her with some News & Notes mailings.

**Board of Trustees:** Jackie handed out updated contact information for new Board of Trustees members. They have 3 empty positions. Riseform in Marcellus will support "Pour For A Cause" on Saturday, May 27<sup>th</sup> with all of the tips being donated to the library. The Friends were asked to participate. The dedication for the new outdoor amphitheater will be on Saturday, June 10<sup>th</sup>. Again, the Friends will be asked to assist. The Amidon Memorial Garden will be dedicated in July or August along with a second offering for memorial brick donations.

**Book Nook/Book Sale** – Deb Fratter reported in the absence of Dottie Levy. Since the Book Nook is low on books available for the June book sale, the current requirement for only 1 bag or box of books at a time will be relaxed until after the book sale. Paulette will add this to April's News & Notes, Jackie will add this to April's library newsletter, and Michele will add to FaceBook.

**Sunshine** – Audrey reported that a sympathy card was sent to Holly Gang for the death of her husband, and Steve Kankus for the death of his mother. We passed around a baby card for the impending birth of Sophia Brandt's baby in April. Audrey will send it out at the appropriate time.

Facebook – Michele reported that she has posted to Facebook and community pages this month for the Basket Raffle and has 150 FaceBook followers.

Advocacy – Domenick recommended that people sign up on NYLA (and ALA) to become advocates to send pre-generated letters to lawmakers. Information on how to sign up is on the entry table.

### **Business:**

Guidelines for Expenditures – The “Guidelines for Expenditures of Funds” from United for Libraries (ALA) was reviewed and discussed. Since this has more information than our current policy, Jackie will combine both guidelines into a new written policy to be voted on at our next meeting.

Library Request for Funds - Sophia has asked for funding support for the Summer Reading Program (\$6,200), supplies for the Awesome Art Program (\$100), and Toys and Organization items for the Children’s Area (\$200) for a total of \$6,500. After discussion, a motion was made, seconded, voted on, and passed. The library may also have another funding request submitted prior to Sophia’s maternity leave to fund a TV and Nintendo Switch for the Teen Room.

Library Worker’s Day – Paulette volunteered to purchase flowers (up to \$50) for library staff for Library Worker’s Day on April 25<sup>th</sup> and will include a sign that recognizes staff and the donation from the Friends.

Zettle – Jim researched a card reader POS based on Forbes Advisor and believes Zettle is the best choice for the Friends. After discussion, a motion was made, voted on, and passed to purchase a Zettle card reader for \$29 and a stand for \$49. The fee is 2.29% per transaction with an option for nonprofits to ask for extra pay from patrons for the transaction. Jim and Jackie will work on acquiring this before the June book sale.

Webinar/Zoom updates – Paulette & Michele are members of the CLRC Special Interest Group – a local library group to discuss similar issues. There is a lot of tech information also available to all at CLRC. Information on how to join this is the March’s News & Notes. Jackie & Michele attended the NYLA “E-Newsletters & Email Marketing” Webinar in March and got some new ideas.

Basket Raffle/Olde Home Days – Jackie passed around the master donation list for people to sign up to solicit local businesses as well as a timeline for tasks needed to be accomplished. She will send out emails to coordinate efforts and keep everyone up to date on progress. Donated items are due to the library prior to our April meeting. Those soliciting will need to send thank you notes to businesses. The Olde Home Days Committee is gathering donations for its advertising placemat. As in past years, the Friends made a motion to contribute \$100 for the placement advertising. A Motion was made, seconded, voted on and passed.

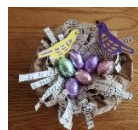
Being no further business, the meeting was adjourned at 1:55 pm for those wishing to stay for the program.

### **Program:**

Thanks so much to Paulette for leading the group in making cute bird nests using brown kraft paper, shredded book pages, chocolate eggs, and paper birds.

**Next meeting – April 19th, 2023 at 1 pm – Community Room.**

**Program – Assembling Baskets for the Raffle & pizza lunch**



Submitted by Michele Merwarth, Recording Secretary